

# Application Manager



## Streamline your provider application process

Efficient application management is critical for both successful provider onboarding and recredentialing efforts. Traditional paper-based application processes can waste valuable time, introduce errors, and slow the time to completion.

Every document involved in an employment application process or a provider appointment/re-appointment process may be passed between the applicant and the organization via the Application Manager without mailing paper copies.

### How does Application Manager work?

A secure log-in takes the provider to the application, where he or she can key in the information as a new applicant or make modifications and updates for recredentialing, and then submit the application back to the Credentialing Department. The credentialing specialist is notified of the changes, reviews the submission, and, if necessary, can return the application back to the applicant with highlighted fields marked for modification and resubmission.

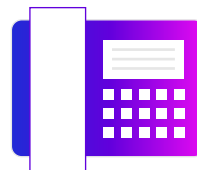
Application Manager allows a new applicant to fill out a blank application online and enables administrators to notify an existing provider when he or she is due for recredentialing.

symplr Provider uses secure sign-in, requiring each applicant to log into Application Manager with an assigned ID and password to ensure the safety and security of provider data.



The applicant completes the requested application and documentation online. symplr Provider allows for the application process to be paused and saved at any point in the completion process for the applicant to resume later.

Privilege request forms are available in the Application Manager Library for manual release to applicants. If an existing provider has privileges, Application Manager can automatically generate and issue privileging request forms.

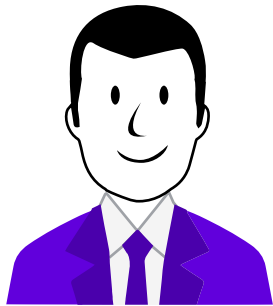


The Fax Back feature is unique to Application Manager and allows an applicant to print a bar-coded cover sheet, attach updated documents, and send to a specific fax number. The documents are attached to the applicant's account as electronic files, which may be easily submitted.

Application submission is complete with a single mouse-click. Improve staff productivity by saving time and resources.



## MANUAL PROCESS



1 STAFF  
@  
\$15 HR

X



2 HOURS  
PER PROVIDER



= \$30.00 plus materials

## PROCESS WITH APPLICATION MANAGER

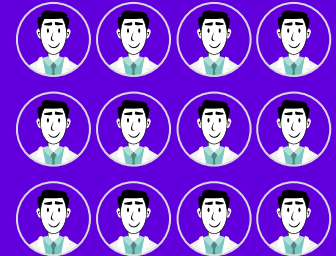


1 STAFF  
@  
\$15 HR

X



10 MIN  
PER PROVIDER



= \$2.50